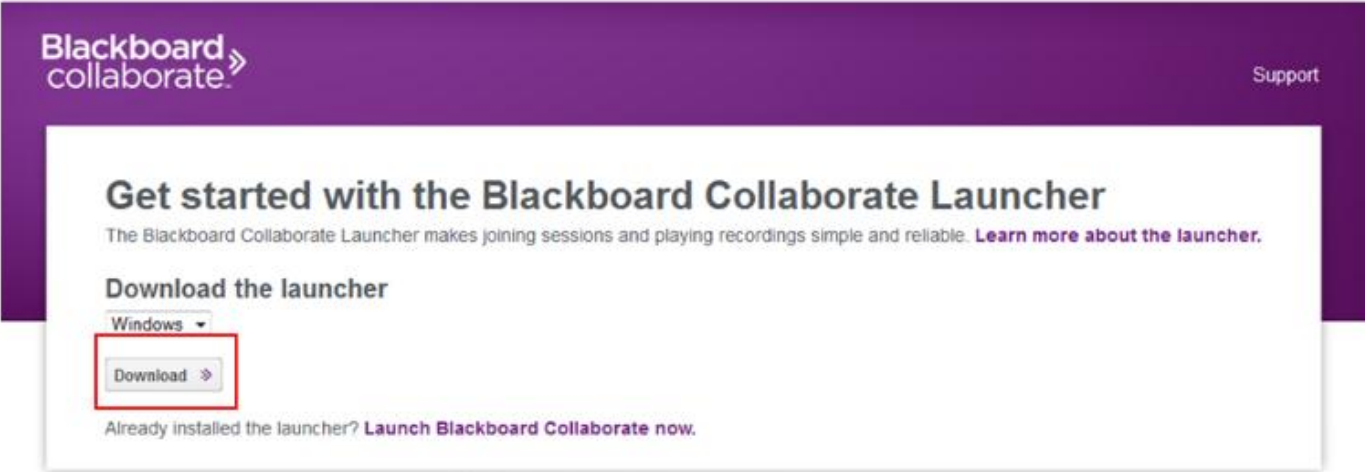


## Instructions for downloading the Collaborate Launcher

The Webinar uses the Blackboard Collaborate system hosted by the University of Tasmania. Before viewing the session you will need to download a piece of software called a **Launcher** (40mb) onto your computer. When you have done this once you will not have to do it again if you use the same computer to connect. (Mobile devices have their own Apps available, and these do not need a separate Launcher.)

### To prepare the Launcher

- **Open Blackboard Collaborate** by clicking on the link to the recording you have been given. Select the appropriate computer system and click to **Download the Launcher**:



The screenshot shows the Blackboard Collaborate interface. At the top left is the Blackboard Collaborate logo, and at the top right is a 'Support' link. The main heading is 'Get started with the Blackboard Collaborate Launcher'. Below this is a sub-heading 'Download the launcher' and a dropdown menu set to 'Windows'. A red box highlights the 'Download' button with a right-pointing arrow. Below the button is the text 'Already installed the launcher? Launch Blackboard Collaborate now.' At the bottom of the page, there is a small copyright notice: '©2001-2014 Blackboard Inc. and its subsidiary companies. All rights reserved. (us-ca) Terms of Use | Privacy Policy | Rules of Conduct | Cookie Policy'.

- When prompted, **Save** the file.
- **Open** the downloaded file from your Downloads folder, and choose **Run**.
- If you are then shown a Launcher **Setup Wizard**, follow the instructions to **Install** and then **Finish**.