



ODLAA 2017 CONFERENCE

A 4.5 star hotel in the heart of Melbourne, the contemporary Novotel Melbourne on Collins is perfectly positioned on stylish Collins Street. The hotel offers 380 beautifully appointed Collins Street hotel rooms - each peaceful space designed for natural living. Comprising of business centre, Lane Cafe and Bar and fitness centre, Novotel Melbourne on Collins is a preferred destination for both business and leisure travellers.

Rates available from: 05/02/2017

Rates available till: 08/02/2017

Room Type	Room only rate	Room & breakfast rate x 1
Standard Room (Single)	\$220.00	\$240.00
Deluxe King Room (Single)	\$260.00	\$280.00
Executive Room (Single)	\$300.00	\$320.00

- The above rates are inclusive of GST and based on single occupancy per room per night.
- A \$20 surcharge applies for twin share or double occupancy when booking the room & breakfast rate.
- Rates will only be available until Thursday, 5 January 2017. All requests following this time will be subject to availability and best available rate will be offered.
- Rates are subject to room availability at the time of booking.
- Check in from 2:00pm / Checkout before 11:00am
- Although the above times are our normal check in and out times, you are welcome to be at the hotel and enjoy our facilities outside these times. Our Front Office staff can store your luggage until your rooms are available or until you depart.

How to book your accommodation

You can book your accommodation room by contacting our Reservations Department directly on +61 3 9667 5800. Alternatively, you can complete the attached booking form and email to h1587@accor.com

Please ensure to quote either the block name/block code ODLAA2017 and dates required at time of booking.

Car Parking

Valet car parking is available for \$45.00, per car, per night, payable at the hotel.

Transportation

A taxi from Tullamarine Airport to the hotel will cost approximately \$70.00 - \$80.00 each way. Our dedicated concierge team can also assist to arrange private airport transfers or shuttle bus bookings.

For any more information about our hotel and our facilities please visit <http://www.novotelmelbourne.com.au/>



270 Collins Street, Melbourne, VIC 3000
Phone: +61 3 9667 5800
Fax: +61 3 9667 5805

Reservations Email Address
h1587@accor.com

Conference Accommodation Booking Form

In the interest of security for credit card holders, if you would like to pay for any charges for a nominated guest by credit card, please complete the following information and return by either fax or email.

Guest Information:

Name of Guest: _____

Date of Arrival: _____ **Date of Departure:** _____

Postal Address: _____

Contact Telephone: _____

Contact Email: _____

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Payment Information:

Type of Credit Card (please circle one): Bankcard Mastercard Visa American Express Diners Club

Cardholder Name: _____

Credit Card Number: _____ **Expiry Date:** _____

Cardholder Telephone Number: _____

Accepted Charges: (Please circle) **Accommodation, Breakfast, Incidental Charges, All Charges**

Other: _____

Please note that a 1.5% surcharge will apply when paying via credit card.

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Please check all details are complete. Incomplete forms may delay or prohibit payment from being processed.

I hereby authorise the Novotel Melbourne on Collins to charge my credit card for the above charges. I understand that accommodation charges include any late cancellation fees or no show fees which the guest may incur for this booking. The guest will be responsible for settling any additional charges not covered by this authority.

Signature of Cardholder

Date